

## MINUTES OF PROCEEDINGS

At the meeting of the Council for the District of Dover held at the Council Offices, Whitfield on Wednesday, 20 May 2015 at 6.00 pm.

Present:

Chairman: Mrs S R Nicholas

Councillors:

J S Back	A Friend	K Mills
S F Bannister	R J Frost	K E Morris
T J Bartlett	B Gardner	D P Murphy
P M Beresford	B J Glayzer	M J Ovenden
T A Bond	D Hannent	A S Pollitt
P M Brivio	P J Hawkins	G Rapley
B W Butcher	P G Heath	A F Richardson
P I Carter	J M Heron	M Rose
S S Chandler	S Hill	D A Sargent
N J Collor	M J Holloway	F J W Scales
M D Conolly	T P Johnstone	P Walker
M I Cosin	S J Jones	P M Wallace
D G Cronk	L A Keen	P A Watkins
N Dixon	N S Kenton	
M R Eddy	S C Manion	

Officers:

- Chief Executive
- Director of Environment and Corporate Assets
- Director of Finance, Housing and Community
- Director of Governance
- Solicitor to the Council
- Head of Democratic Services
- Team Leader – Democratic Support

### 1 OPENING ANNOUNCEMENT

The retiring Chairman of the Council, Mrs S R Nicholas, welcomed both new and returning Members to the meeting.

### 2 ELECTION OF A CHAIRMAN

It was moved by Councillor T J Bartlett and duly seconded, that Councillor S S Chandler be elected Chairman of Dover District Council for the ensuing municipal year.

On being put to the meeting it was

RESOLVED: That Councillor S S Chandler be elected Chairman of Dover District Council for the ensuing municipal year.

(Councillor S S Chandler, having made her declaration of acceptance of office, took the chair.)

The Chairman thanked the Council and was in turn congratulated by Members.

3 VOTE OF THANKS TO RETIRING CHAIRMAN

The retiring Chairman was presented with the Past Chairman's Badge and addressed the Council.

Councillor P A Watkins recorded a vote of thanks for Mrs S R Nicholas for the manner in which she had fulfilled the duties of the Chairman during the past four years and her time as a former Cabinet Member and District Councillor.

Councillors M R Eddy and A F Richardson, on behalf of the Labour Group and the UK Independence Party Group respectively, spoke about Mrs S R Nicholas's time on the Council.

4 APPOINTMENT OF A VICE-CHAIRMAN

It was moved by Councillor J S Back, duly seconded and

RESOLVED: That Councillor D Hannent be appointed as Vice-Chairman of Dover District Council for the ensuing municipal year.

5 APOLOGIES

Apologies for absence were received from Councillor B Gardner, P S Le Chevalier and S M Le Chevalier.

6 MINUTES

The Minutes of the meeting held on 4 March 2015 were approved as a correct record and signed by the Chairman.

7 DECLARATIONS OF INTEREST

There were no declarations of interest made by Members.

8 ANNOUNCEMENTS

The Chairman made the following announcements:

- (a) To welcome new and returning Members.
- (b) To offer thanks to those Members who did not stand or were not returned for their service to the Council.
- (c) To remind Members of the importance of undertaking the training for those serving on Committees with a training requirement as per the Constitution.

9 ELECTION OF THE LEADER OF THE COUNCIL

It was moved by Councillor M D Conolly, duly seconded and

RESOLVED: That Councillor P A Watkins be elected the Leader of the Council for a period of four years until the day of the next Annual Meeting of the Council following the ordinary election of all councillors in 2019.

10 APPOINTMENT OF DEPUTY LEADER

In accordance with Rule 1.1(viii) of the Council Procedure Rules, Councillor P A Watkins gave notice of his intention to appoint Councillor M D Conolly as Deputy Leader of the Council.

RESOLVED: That the appointment of Councillor M D Conolly as Deputy Leader be received and noted.

#### 11 COMPOSITION OF CABINET

In accordance with Rule 1.1(vii) of the Council Procedure Rules, Councillor P A Watkins gave notice of his intention to appoint an Executive comprising of the Leader of the Council and seven members, including the Deputy Leader.

RESOLVED: (a) That the composition of the Cabinet be received and noted.

(b) That it be noted that the Leader of the Council had given formal notification to the Monitoring Officer of his intention to appoint the following portfolio structure:

Leader of the Council  
Deputy Leader of the Council  
Portfolio Holder for Access and Licensing  
Portfolio Holder for Environment, Waste and Planning  
Portfolio Holder for Housing, Health and Wellbeing  
Portfolio Holder for Corporate Resources and Performance  
Portfolio Holder for Skills, Training, Tourism, Voluntary Services and Community Safety  
Portfolio Holder for Property Management and Public Protection

#### 12 APPOINTMENT OF CABINET

In accordance with Rule 1.1(ix) of the Council Procedure Rules, Councillor P A Watkins gave notice of his intention to appoint the following Members to the following Portfolios:

1	Access and Licensing	Councillor N J Collor
2	Environment, Waste and Planning	Councillor N S Kenton
3	Housing, Health & Wellbeing	Councillor P Beresford
4	Corporate Resources and Performance	Councillor M D Conolly
5	Skills, Training, Tourism, Voluntary Services & Community Safety	Councillor K E Morris
6	Property Management & Public Protection	Councillor T J Bartlett

RESOLVED: That the following persons be appointed to the Cabinet:

1	Access and Licensing	Councillor N J Collor
2	Environment, Waste and Planning	Councillor N S Kenton

3	Housing, Health & Wellbeing	Councillor P Beresford
4	Corporate Resources and Performance	Councillor M D Conolly
5	Skills, Training, Tourism, Voluntary Services & Community Safety	Councillor K E Morris
6	Property Management & Public Protection	Councillor T J Bartlett

13 APPOINTMENT OF SHADOW CABINET

It was moved by Councillor M R Eddy, duly seconded and

RESOLVED: That, in accordance with notice provided by the Leader of the Opposition Group, the Shadow Cabinet be composed of the following for the ensuing municipal year:

1	Access and Licensing	Councillor S F Bannister
2	Environment, Waste and Planning	Councillor B Gardner
3	Housing, Health & Wellbeing	Councillor P M Brivio
4	Corporate Resources and Performance	Councillor P M Wallace
5	Skills, Training, Tourism, Voluntary Services & Community Safety	Councillor P Walker
6	Property Management & Public Protection	Councillor S J Jones

14 ESTABLISHMENT AND COMPOSITION OF COMMITTEES

It was moved by Councillor P A Watkins, duly seconded and

RESOLVED: That, having noted the allocation of seats calculated in accordance with the provisions of the Local Government and Housing Act 1989, the Council Committees be constituted as indicated below for the ensuing municipal year and the Boards and Forums be constituted with the membership, Chairman, Vice-Chairman and Spokespersons as shown:

<u>Planning Committee</u>		<u>Scrutiny (Policy &amp; Performance) Committee</u>	
F J W Scales	Chairman	K Mills	Chairman
B W Butcher	Vice-Chairman	M I Cosin	Vice-Chairman
J S Back		T A Bond	Spokesperson
S F Bannister		R J Frost	Deputy Spokesperson
T J Bartlett		B J Glayzer	
T A Bond		J M Heron	
B Gardner	Spokesperson	M J Holloway	
D P Murphy		S C Manion	
A F Richardson		M Rose	
P M Wallace		P M Wallace	

Governance Committee

P G Heath                      Chairman  
D Hannent                      Vice-Chairman  
M J Holloway  
S J Jones  
A S Pollitt  
G Rapley

Scrutiny (Community & Regeneration) Committee

L A Keen                      Chairman  
P J Hawkins                      Vice-Chairman  
T A Bond                      Spokesperson  
P I Carter  
N Dixon  
R J Frost  
S Hill  
M J Ovenden                      Deputy  
    Spokesperson  
  
G Rapley  
D A Sargent

Regulatory Committee

B W Butcher                      Chairman  
P S Le Chevalier                      Vice-Chairman  
S C Manion  
B Gardner  
S J Jones

Electoral Matters Committee

P A Watkins                      Chairman  
S S Chandler                      Vice-Chairman  
P M Brivio  
M R Eddy  
F J W Scales

General Purposes Committee

S M Le Chevalier                      Chairman  
M D Conolly                      Vice-Chairman  
P M Brivio  
M R Eddy  
D P Murphy

Dover Joint Transportation Board

N J Collor                      Vice-Chairman  
T A Bond  
P I Carter  
T P Johnstone  
M J Ovenden  
D A Sargent  
P Walker  
7 Kent County Councillors  
3 Town Council Representatives  
2 Kent Association of Local Councils Representatives

Standards Committee

B W Butcher                      Chairman  
S M Le Chevalier                      Vice-Chairman  
S S Chandler  
M R Eddy  
P J Hawkins  
S C Manion  
K Mills

Joint Staff Consultative Forum

M D Conolly  
M I Cosin  
P G Heath  
S M Le Chevalier  
K Mills  
5 Employee Representatives

East Kent Shared Service Committee

P A Watkins  
M D Conolly

Joint Health, Safety and Welfare Consultative Forum

M D Conolly  
M I Cosin  
P G Heath  
S M Le Chevalier  
K Mills  
5 Employee Representatives

Licensing Committee

B W Butcher  
P M Brivio  
D G Cronk  
M R Eddy  
B Gardner  
B J Glayzer  
D Hannent  
L A Keen  
P S Le Chevalier  
S M Le Chevalier  
S C Manion  
D P Murphy  
M J Ovenden  
M Rose  
D A Sargent

(The Licensing Committee, the Joint Health, Safety and Welfare Consultative Forum and the Joint Staff Consultative Forum each appoint its own Chairman and Vice-Chairman.)

Lead Members

	<u>Conservative</u>	<u>Labour</u>
1 Leader	M J Holloway	-
2 Deputy Leader	-	-
3 Access and Licensing	T A Bond	P J Hawkins
4 Environment, Waste and Planning	R J Frost	D Cronk
5 Housing, Health & Wellbeing	M Rose	S Hill
6 Corporate Resources and Performance	D P Murphy	D A Sargent
7 Skills, Training, Tourism, Voluntary Services & Community Safety	N Dixon	J M Heron
8 Property Management & Public Protection	J S Back	T P Johnstone

15 CALENDAR OF MEETINGS 2015/16

It was moved by Councillor P A Watkins, duly seconded and

RESOLVED: That the Calendar of Meetings for 2015/16 be approved as presented.

16 ANNUAL REPORT ON SCRUTINY 2014/15

It was moved by Councillor K Mills, duly seconded and

RESOLVED: That the report be received and noted.

17 ANNUAL REPORT OF THE STANDARDS COMMITTEE 2014/15

It was moved by Councillor B W Butcher, duly seconded and

RESOLVED: That the report be received and noted.

18 ANNUAL REPORT OF THE GOVERNANCE COMMITTEE 2014/15

It was moved by Councillor T J Bartlett, duly seconded and

RESOLVED: That the report be received and noted.

19 URGENT BUSINESS TIME

There were no items of urgent business.

The meeting ended at 7.00 pm